

**JANUARY 3, 2020**

Held \_\_\_\_\_

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The Board of Trustees of Concord Township met in special session at 9:00 am on Friday, January 3, 2020 at the Concord Township Administrative Building to organize for 2020. The Fiscal Officer called the meeting to order with the roll call. In attendance were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Garrett moved and Mr. Haney seconded to approve the minutes of the December 30, 2019 meeting with one correction. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2020 Chairman of the Board. Mr. Haney moved and Mr. Garrett seconded to re-appoint Mr. Johnson as Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2020 Vice Chairman of the Board. Mr. Haney moved and Mr. Johnson seconded to re-appoint Mr. Garrett as Vice Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to re-appoint Mr. Haney as Executive Board Member for 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The meeting was then turned over to the 2020 Chairman, Mr. Bart Johnson.

#### **NEW BUSINESS**

Fire Chief Todd Cooper noted today is Bob Varner's last day working at the Fire Department. A retirement reception will be held at the fire station today from 1-3:00 pm.

Trustee Garrett agreed to continue being the cemetery sexton for the township. The City of Columbus is planning to meet with him about two city-owned cemeteries within the township.

Fiscal Officer Jill Davis distributed the payables report and estimated 2019 cash balances to the Board. Therefore, Mr. Johnson moved and Mr. Haney seconded to approve pending purchase orders and warrants #16488-16492, totaling \$4,968.23, that were issued by December 31, 2019. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Emergency service to the fire department generator was discussed, which may be under warranty. Warrant will be held briefly in case charges are reversed.

November bank statements were reviewed and initialed by the Board.

It was noted the Board of Trustees will hold their regular township meetings on the second and fourth Wednesdays of each month at 7:00 p.m. (except the last meeting of December which will be Monday, December 28, 2020 at 9:00am) at the Concord Township Building, 6385 Home Road, Delaware, Ohio, unless otherwise advertised. Meeting dates will be published in the Delaware Gazette and on the township website.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #010320-1, that in the event there is an inadequate amount in the line item or appropriation to pay incoming bills, to allow the Fiscal Officer to make the necessary inter-fund transfers as needed to meet financial obligations. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #010320-2, that the Concord Township Board of Trustees intends to sell by internet auction personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; that Todd Cooper is hereby designated as the Board's representative in conducting and/or administering internet auctions held pursuant to this Resolution; that this Resolution is effective only for calendar year 2020; that the Board shall contract with GovDeals, Inc. to

# RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

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~~conduct the internet auctions; that Township-owned personal property will be listed for auction for a minimum of ten (10) days, and according to the description in the Resolution, with GovDeals charging a total fee of twelve and one half percent (\$5.00 minimum) of the sales price, paid by the Bidder; that general terms, conditions, and publications are followed as specified in the Resolution. Vote: Haney-yes, Garrett-yes, Johnson-yes.~~

Mr. Garrett and Mr. Haney seconded to adopt Resolution #010320-3, authorizing Concord Township to participate in the State of Ohio Cooperative Purchasing Program for 2020. The fee will be \$100.00. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010320-4, that the law firm of Brosius, Johnson & Griggs, LLC be employed on an annual, as-needed, basis for calendar year 2020 as the Township's outside legal counsel, to represent and advise the Township and its officers, boards, and commissions, in personnel and/or such matters by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010320-5, that attorney Mr. Chris Rinehart be employed on an annual, as-needed, basis for calendar year 2020 as the Township's outside legal counsel, to represent and advise the Township and its officers, boards, and commissions, in zoning and/or such matters by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$15,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010320-6, that the law firm of Thomas & Company LPA be employed on an annual, as-needed, basis for calendar year 2020 as the Township's outside legal counsel, to represent and advise the Township and its officers, boards, and commissions, in worker's compensation claims and/or such matters by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to adopt Resolution #010320-7, that 50+1 Public Policy Initiatives be employed on an annual, as-needed, basis for calendar year 2020 as the Township's grant writing consultant, at a cost of \$1,200.00 per month. Vote: Haney-yes, Garrett-abstain, Johnson-yes. To date the township has received a \$100,000 grant from ODNR for the 2018-19 community trail installation, and a NatureWorks grant for wildflowers in 2020.

Mr. Garrett moved and Mr. Haney seconded to allow the Fiscal Officer to invest Township funds in the best interest of the Township, as prescribed by the Ohio Revised Code. Monies are invested in reputable financial institutions that have a contract with Concord Township as a Depository of Public Funds. PNC Bank, First Commonwealth Bank, and First Federal are current depositories. Vote: Haney-yes, Garrett-yes, Johnson-abstain.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #010320-8, that to provide for the current expenses and other expenditures of the Concord Township Board of Trustees, during the fiscal year ending December 31, 2020, the following sums be, and the same are hereby set aside and appropriated, for the several purposes for which expenditures are to be made for and during said fiscal year, as follows (summary):

General Fund	\$5,947,500
Motor Vehicle License Tax Fund	\$ 24,000
Gasoline Tax Fund	\$ 195,000
Cemetery Fund	\$ 17,500
Fire District Fund	\$3,468,000
Road District Fund	\$1,357,000
MVL Permissive Fund	\$ <u>55,000</u>
TOTAL	\$11,064,000

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Discussion was held on potential large purchases in 2020, including vehicles and equipment for fire and road departments, major park improvements, and cemetery signage improvements. Vote: Haney-yes, Garrett-yes, Johnson-yes.

It was made a matter of record that Oller Cemetery lot 258, graves 1 and 2 were sold. Deeds were signed. Ten deeds also need prepared for the Keller Section previous landowner.

After reviewing cemetery costs and property expansion, Mr. Haney moved and Mr. Johnson seconded for all Cemetery Fees to remain the same for 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes. Cemetery Rules will be reviewed by Trustee Garrett.

Mr. Garrett moved and Mr. Haney seconded for all Zoning Fees to remain the same for 2020. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve cell phone reimbursement in the amount of \$40.00 per month for the Zoning Inspector. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The 2018-19 winter road salt contract with Compass Mineral that was extended until December 31, 2019 was finally filled. The new 2019-20 road salt contract with Cargill will be used going forward.

State law determines the pay salaries of the elected officials based on annual budget, paid monthly, totaling the following:

- Fiscal Officer - \$32,161/yr. beginning with April 1, 2020 term.
- Trustees - \$22,676/yr mid-term trustees, and \$23,476/yr new-term trustee.

Mr. Johnson moved and Mr. Garrett seconded to approve the following staff pay rates for the Administrative and Road Departments for 2020:

- Zoning Inspector (Part-time) - \$20,000 per year
- Zoning Commission Board and Board of Zoning Appeals members - same rate as 2019 of \$50 per meeting, with bonus for each Board's chairperson of \$200 and \$100 per year, respectively
- Administrative Assistant/Zoning Clerk (Full-time) - 2% increase (\$17.34/hr)
- Road Department Supervisor - no increase, \$75,000 per year salary (\$36.06/hr), to be reviewed at one year anniversary of 2019 raise
- Road Department Employee (Full-time) - no increase, \$18.00/hr, to be reviewed at one year anniversary of 2019 raise
- Road Department Employee (Existing, Part-time) - 2% increase, plus \$1.50/hr bonus for CDL licensed employees
- Road Department Employee (New hires, Part-time) - \$12-15/hr base rate, based on experience

Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Johnson seconded to approve the following staff pay rates for the Fire Department for 2020:

- Full-time Fire Department employees will receive a 2% pay increase per the Local Firefighters Union #3755 contract term dated January 1, 2019-December 31, 2021 (Step I \$57,866.00/yr, Step II \$63,474.78/yr, Step III \$70,930.32/yr, Lieutenant \$81,569.87/yr)
  - Part-time Fire Department Employees (EMT) - \$15.50/hr
  - Part-time Fire Department Employees (Paramedic) - \$16.50/hr
- Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to approve the following staff pay rate for the Fire Department for 2020:

- Part-time Fire Department Employee (Inspector) - \$18.55/hr
- Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fire Department open part-time maintenance position was discussed due to the retirement of Bob Varner. No action taken.

Mr. Garrett moved and Mr. Haney seconded to approve the following staff pay rates for the Fire Department for 2020:

- Fire Captain - 2% increase (\$93,805.36/yr)
- Fire Chief - 2% increase (\$117,470.36/yr)

Vote: Haney-yes, Garrett-yes, Johnson-yes.

Employee handbooks still need distributed to all employees. Suggestions for handbook changes need sent to the Fiscal Officer or Assistant Prosecuting Attorney as soon as possible.

As there was no further business, Mr. Johnson moved and Mr. Haney seconded to adjourn.

Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST

Joe M. Davis  
Fiscal Officer

BOARD OF TRUSTEES

Jason Haney

Joe Garrett

Bart Johnson

Date: 12/31/19

PENDING WARRANT REPORT  
Concord Township [2019]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
16488	1190.00	WM16488	MIATI EMBROIDERY	FIRE DEPT PART-TIME JACKETS
16489	2177.33	WM16489	BEM'S BP DIST INC	FIRE/ROAD FUEL SUPPLY
16490	1515.00	WM16490	BUCKEYE POWER SALES	FIRE DEPT GENERATOR SERVICE
16491	14.70	WM16491	JILL DAVIS	ADMIN POSTAGE REIMB/PENSIONS
16492	71.20	WM16492	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE DEPT FILTER/OIL
<u>4968.23</u>		Total Amount of Pending warrants		

The Concord Township Board of Trustees held their annual organizational meeting on Friday, January 3, 2020. Mr. Bart Johnson was elected Chairman of the Board of Trustees, Mr. Joe Garrett was elected Vice-Chairman, and Mr. Jason Haney was appointed as Executive Board Member. Regular Board meetings for 2020 will be held the second and fourth Wednesdays of each month at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio, unless otherwise published:

Wed Jan 8  
Wed Jan 22  
Wed Feb 12  
Wed Feb 26  
Wed Mar 11  
Wed Mar 25  
Wed Apr 8  
Wed Apr 22  
Wed May 13  
Wed May 27  
Wed Jun 10  
Wed Jun 24  
Wed Jul 8  
Wed Jul 22  
Wed Aug 12  
Wed Aug 26  
Wed Sep 9  
Wed Sep 23  
Wed Oct 14  
Wed Oct 28  
Wed Nov 11  
Wed Nov 25  
Wed Dec 9  
Mon Dec 28 @ 9:00 am



**BOARD OF TRUSTEES  
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

**RESOLUTION NO. 010320- 2**

**RESOLUTION OF INTENT TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES THAT IS NOT NEEDED FOR PUBLIC USE, IS OBSOLETE, OR IS UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED.**

**PREAMBLE**

**WHEREAS**, the Board of Trustees of Concord Township, Delaware County, Ohio (“Board”) routinely has personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, which it desires to sell; and,

**WHEREAS**, the Board desires to sell that property by Internet auction; and,

**WHEREAS**, Ohio Revised Code §505.10(D) authorizes the Board to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by Internet auction.

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES AS FOLLOWS:**

**SECTION 1. INTENT TO SELL PERSONAL PROPERTY BY INTERNET AUCTION**

It is the intent of the Board to sell by Internet auction personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired.

When property is to be sold by Internet auction, the Board or its representative may establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. This type of information shall be provided on the Internet at the time of the auction and may be provided before that time upon request, after the terms and conditions have been determined by the Board or its representative.

**SECTION 2. BOARD REPRESENTATIVE**

*Todd Cooper*, is hereby designated as and, for all purposes, shall act as the Board’s representative(s) in conducting and/or administering Internet auctions held pursuant to this Resolution. He/she is hereby authorized to negotiate on behalf of the Board a contract with a contractor to conduct Internet auctions consistent with this Resolution.

**SECTION 3. EFFECTIVE YEAR OF RESOLUTION**

This Resolution is effective only for calendar year 2020.

**SECTION 4. AUCTIONS TO BE CONDUCTED BY CONTRACTOR**

The Board, having negotiated a contract, shall contract with GovDeals, Inc. (“GovDeals”), a Delaware corporation, having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama 36117, to conduct the Internet auctions. The GovDeals representative assigned to the Board and his/her contact information is as follows:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Region: \_\_\_\_\_



Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone/Cell: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

**SECTION 5. DESCRIPTION OF HOW AUCTIONS WILL BE CONDUCTED**

Township owned personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired will be posted on an Internet-based auction system for sale for potential buyers to bid upon and purchase these items. The Internet site where the items are posted is owned, managed, and operated by a contractor known as GovDeals, Inc. ("GovDeals"). The Board will contract with GovDeals to post items and act as a representative of the Board to conduct the auction. Items will be listed for no less than the minimum number of days established by this Resolution.

GovDeals will charge a fee to the Board for items that are sold through GovDeal's Internet auction. For any items that are sold, GovDeals will charge a total fee of twelve and one half percent (12.5%) of the sales price. Of that fee, the Board pays zero percent (0%) and the winning bidder pays twelve and one half percent (12.5%). There is a minimum fee of Five Dollars (\$5.00).

The base fee of seven and one half percent (7.5%) is reduced as follows on sales where the sale price is greater than One Hundred Thousand Dollars (\$100,000.00):

1. Where an asset sells for more than \$100,000, and up to \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the winning bid up to \$100,000, plus five and one-half percent (5.5%) of the winning bid for auction proceeds in excess of \$100,000 up to \$500,000.
2. Where an asset sells for greater than \$500,000, and up to \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the bid amount in excess of \$500,000 up to \$1,000,000.
3. Where an asset sells for greater than \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the next \$500,000 of the winning bid, plus a fee of two and one-half percent (2.5%) of the bid amount in excess of \$1,000,000.

GovDeals shall collect such fees by collecting all proceeds due the Board from the winning bidder and remitting the proceeds to the Board less the GovDeals fee.

The Board may utilize other disposal approaches, including traditional auctioneer services or sealed bids. However, the Board may not utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site or sell by some other means to a prior bidder any item currently or previously listed on the GovDeals site for the purpose of avoiding payment of the GovDeals fee.

**SECTION 6. MINIMUM NUMBER OF DAYS THAT PROPERTY WILL BE OFFERED**

Personal property sold via Internet auction shall be offered for a minimum of ten (10) days including Saturdays, Sundays, and legal holidays.

**SECTION 7. GENERAL TERMS AND CONDITIONS OF SALES**

The following terms and conditions shall apply to all sales via Internet auction:

1. **Guaranty Waiver.** All assets are offered for sale "AS IS, WHERE IS." The Board of Trustees of Concord Township, Delaware County, Ohio and/or Concord Township, Delaware County, Ohio (Seller) make no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect or consequential.
2. **Description Warranty.** Seller warrants to the Buyer the property offered for sale will conform to its description. Any claim for mis-description must be made prior to removal of the property. If Seller confirms the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the Seller shall not exceed the actual purchase price of the property. Please note upon removal of the property, all sales are final.
3. **Personal and Property Risk.** Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the Seller and GovDeals from liability therefore.
4. **Inspection.** Most assets offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the asset description. See special instructions on each asset page for inspection details.
5. **Consideration of Bid.** Seller reserves the right to reject any and all bids and to withdraw from sale any of the assets listed.
6. **Buyer's Certificate.** Successful bidders will receive a Buyer's Certificate by email from GovDeals.
7. **Buyers Premium.** If a Buyers Premium is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.
8. **Payment.** Payment in full is due not later than 5 business days from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:
  - PayPal
  - Wire Transfer
  - Visa
  - MasterCard
  - American Express
  - Discover

PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

9. **Removal.** All assets must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will Seller assume responsibility for packing, loading or shipping. See special instructions on each asset page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the ten (10) business days allowed and stated on the Buyer's Certificate.

10. Vehicle Titles. Seller will issue a title or certificate upon receipt of payment. Titles may be subject to restrictions as indicated in the asset description on the website.
11. Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all assets within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, Seller may exercise such rights and may pursue such remedies as are provided by law. Seller reserves the right to reclaim and resell all items not removed by the specified removal date.
12. Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each asset listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.
13. State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting seller or the appropriate tax office, completing any forms and paying any taxes that may be imposed.
14. Sales to Employees. Employees of the Seller may bid on the property listed for auction, so long as they do NOT bid while on duty.

#### **SECTION 8. PUBLICATION**

After adoption of this Resolution, notice of the Board's intent to sell unneeded, obsolete, or unfit-for-use township personal property by Internet auction shall be published in a newspaper of general circulation in the township (Delaware Gazette). The notice shall include a summary of the information provided in this Resolution and shall be published at least twice.

Notice may also be posted on the Board's Internet web site. If the notice is posted on the Board's web site, the second notice otherwise required to be published in a newspaper of general circulation in the township may be eliminated, provided that the first notice published in such newspaper meets all the following requirements:

- a) It is published at least two weeks before the Internet auction begins.
- b) It includes a statement that the notice is posted on the Board's Internet web site.
- c) It includes the Internet address of the Board's Internet web site.
- d) It includes instructions describing how the notice may be accessed on the Board's Internet web site.

#### **SECTION 9. POSTING OF NOTICE**

A notice similar to the published notice required by Section 8 of this Resolution shall be posted continually throughout the calendar year in a conspicuous place in the Board's office.

#### **SECTION 10. ADOPTION**

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

#### **SECTION 11. PRIOR RESOLUTIONS**

This Resolution supersedes any Resolution of intent to sell personal property via Internet auction adopted by this Board prior to the effective date of this Resolution.

**SECTION 12. EFFECTIVE DATE**

This Resolution shall take effect immediately upon adoption.

Voted on and signed this 3<sup>rd</sup> day of January, 20 20 in Concord Township, Delaware County, Ohio.

APPROVED AND ADOPTED THIS 3<sup>rd</sup> DAY OF January, 20 20 BY:

**BOARD OF TRUSTEES, CONCORD TOWNSHIP,  
DELAWARE COUNTY, OHIO,**

\_\_\_\_\_  
*[Signature]*  
\_\_\_\_\_  
*[Signature]*  
\_\_\_\_\_  
*[Signature]*

Attest: *Juan Dairo*  
Fiscal Officer

## LEGAL NOTICE OF INTENT TO SELL PERSONAL PROPERTY VIA INTERNET AUCTION

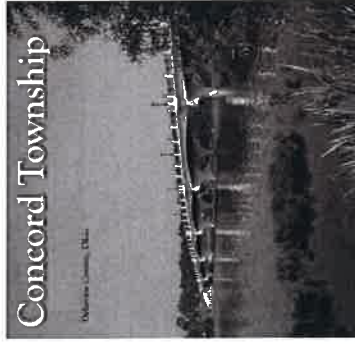
The Board of Trustees of Concord Township, Delaware County, Ohio ("Board") routinely has personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired. It is the intent of the Board to sell such property by Internet auction.

GovDeals, Inc. ("GovDeals"), a Delaware corporation, having its principal place of business at 5907 Carmichael Place, Montgomery, AL 36117, shall conduct the Internet auctions on behalf of the Board. The Internet address of the website where such Internet actions will be conducted is [www.govdeals.com](http://www.govdeals.com). The terms and conditions of sale will be displayed at the top of each page of each asset listed by the Board to be sold on GovDeals Internet auction website.

Personal property sold via Internet auction shall be offered for a minimum of ten (10) days including Saturdays, Sundays, and legal holidays. A minimum price, and other terms and conditions of sale, may be established by the Board or its agent. For any items that are sold, GovDeals will charge the winning bidder, in addition to the sales price, a fee equal to twelve and one-half percent (12.5%) of the sales price. There is a minimum fee of Five Dollars (\$5.00). Sale proceeds will be collected by GovDeals and remitted to the Board, less applicable fees. Buyers may be subject to state and/or local sales and/or use taxes.

All items are sold "As Is, Where Is" and there is no warranty of any kind as to merchantability or fitness for use. Buyers will not be entitled to any payment for loss of profit or any other monetary damages - special, direct, indirect or consequential. The Board reserves the right to reject any and all bids and to withdraw from sale any item listed. All items must be removed within 10 business days of issuance of the Buyer's Certificate and a daily storage fee of \$10.00 may be charged for items not removed within that time. Except as permitted in R.C. Section 511.13, employees of the Board may not bid on property listed for auction.

The complete text of the Board's Resolution of Intent regarding the Internet auction of such property may be viewed at the office of the Concord Township Fiscal Officer, 6385 Home Road, Delaware, Ohio 43015. This notice shall also be posted on the township website's home page at [www.concordtwp.org](http://www.concordtwp.org).



## CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

### Trustees:

Bart Johnson  
Joe Garrett  
Jason Haney

### Fiscal Officer:

Jill M. Davis

RESOLUTION NO. 010320- 3

IN THE MATTER OF CONCORD TOWNSHIP BEING AUTHORIZED TO PARTICIPATE  
IN CONTRACTS AWARDED BY THE OHIO DEPARTMENT OF TRANSPORTATION

It was moved by Garrett, and seconded by Haney, to approve the following Resolution:

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE, Be it Resolved by The Concord Township Board of Trustees:

SECTION 1. That Bart Johnson, hereby requests authority in the name of Concord Township to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That Bart Johnson, is hereby authorized to agree in the name of Concord Township to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3. That Bart Johnson, is hereby authorized to agree in the name of Concord Township to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Concord Township participates, for items it receives pursuant to the contract.

SECTION 4. That Concord Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Township agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Vote:	Johnson -	<u>YES</u>
	Garrett -	<u>YES</u>
	Haney -	<u>YES</u>

Adopted the 3rd day of January, 2020.

Attest:

  
Fiscal Officer

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION No. 010320-8**

The Board of Trustees of Concord Township, Delaware County, Ohio, met in regular session on the 3rd of January, 2020 at the Concord Township Administrative Building with the following members present:

Bart Johnson

Joe Garrett

Jason Haney

Mr. Johnson moved the adoption of the following Resolution:  
**BE IT RESOLVED** by the Board of Trustees of Concord Township, Delaware County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2020, the following sums be, and the same are hereby set aside and appropriated, for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

**01 GENERAL FUND**

**PERMANENT APPROPRIATION**      **RECAPITULATION OF FUNDS**

That there be appropriated from the General Fund for Miscellaneous Purposes:

**1-A Administrative**

01A01 SALARIES - TRUSTEES	69,000.00	
01A02 SALARY - FISCAL OFFICER	32,000.00	
01A03 TRAVEL OF OFFICIALS	1,500.00	
01A04 SUPPLIES - ADMINISTRATION	10,000.00	
01A05 EQUIPMENT - ADMINISTRATION	10,000.00	
01A06 INSURANCE - LIAB/HEALTH/ALL	250,000.00	
01A07 BURIAL EXPENSES	2,500.00	
01A10 LEGAL COUNSEL	45,000.00	
01A12 EMPLOYER'S RETIREMENT CONTRIBUTION	60,000.00	
01A13 ASSESSMENTS & CONTRIBUTIONS	1,500.00	
01A15 WORKERS' COMPENSATION	25,000.00	
01A16 GENERAL HEALTH DISTRICT	22,000.00	
01A17 AUDITOR & TREASURER (CO.) FEES	53,000.00	
01A17A STATE OF OHIO ROLLBACK FEES	3,500.00	
01A18 ADVERTISING DELINQUENT LANDS	7,500.00	
01A19 STATE EXAMINERS' AUDIT CHARGES	0.00	
01A21 ELECTION EXPENSE (CO.)	8,000.00	
01A25 CONTINGENCY ACCOUNT - EMERG.	2,500,000.00	
01A26 OTHER EXPENSES	1,500,000.00	
01A27 TRANSFERS OUT	0.00	
01A28 CONTRACTUAL SERVICES	200,000.00	
01A81 SALARY - ADMINISTRATOR	22,000.00	
01A90 FICA/MEDICARE EMPLOYER	22,000.00	
Total Miscellaneous Purposes:	4,844,500.00	4,844,500.00

That there be appropriated from the General Fund for Town Halls, Memorial Buildings and Grounds Purposes:

**1-B Town Halls, Memorial Buildings and Grounds**

01B01 SALARIES/JANITORIAL 7,500.00

01B02 IMPROVEMENT OF SITES	50,000.00
01B03 NEW BUILDING AND ADDITIONS	40,000.00
01B04 UTILITIES	18,000.00
01B05 MAINTENANCE SUPPLIES/MAT	30,000.00
01B06 EQUIP PURCHASES OR REPLACEMENTS	50,000.00
01B07 REPAIRS	30,000.00
01B08 OTHER	100,000.00
Total Town Hall Purposes:	325,500.00

That there be appropriated from the General Fund for Parks and Recreation Purposes:

<b>1-F Parks &amp; Recreation</b>	
01F01 SALARIES	55,000.00
01F02 IMPROVEMENT OF SITES	225,000.00
01F03 LAND PURCHASES	
01F04 NEW BUILDINGS AND ADDITIONS	75,000.00
01F05 TOOLS AND EQUIPMENT	75,000.00
01F06 SUPPLIES	40,000.00
01F07 REPAIRS	40,000.00
01F08 OTHER EXPENSES	150,000.00
01F08A UTILITIES	7,500.00
Total Parks and Recreation Purposes:	667,500.00

That there be appropriated from the General Fund for Police Protection Purposes:

<b>1-G Police Protection</b>	
01G03 Contracts	40,000.00
Total Police Protection Purposes:	40,000.00

That there be appropriated from the General Fund for Zoning Purposes:

<b>1-J Zoning</b>	
01J01 SALARIES AND FEES	55,000.00
01J02 SUPPLIES	7,500.00
01J03 OTHER EXPENSES	7,500.00
Total Zoning Purposes:	70,000.00
<b>Total General Fund:</b>	<b>5,947,500.00</b>

## 02 MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated from the Motor Vehicle License Tax Fund:

<b>2-A Miscellaneous</b>	
02A04 TOOLS AND EQUIPMENT	9,000.00
02A05 SUPPLIES	5,000.00
02A06 REPAIRS	5,000.00
<b>2-B Maintenance</b>	
02B02 MATERIAL-MAINTENANCE	5,000.00
<b>2-C Improvement</b>	
02C02 MATERIAL-IMPROVEMENT	0.00
<b>Total Motor Vehicle License Tax Fund:</b>	<b>24,000.00</b>

## 03 GASOLINE TAX FUND

That there be appropriated from the Gasoline Tax Fund:

<b>3-A Miscellaneous</b>	
03A04 TOOLS AND EQUIPMENT	25,000.00



03A05 SUPPLIES  
03A06 REPAIRS  
03A07 MAINTENANCE OF EQUIPMENT  
03A10 OTHER EXPENSES  
**3-B Maintenance**  
03B01 SALARIES  
03B02 MATERIAL  
**3-C Improvement**  
03C02 MATERIAL

20,000.00  
15,000.00  
0.00  
20,000.00  
  
85,000.00  
15,000.00  
  
15,000.00  
**195,000.00**

**Total Gasoline Tax Fund:**

## 05 CEMETERY FUND

That there be appropriated from the Cemetery Fund:

05A02 SALARIES  
05A05 IMPROVEMENT OF SITES  
05A06 LAND PURCHASES  
05A08 TOOLS AND EQUIPMENT  
05A09 SUPPLIES  
05A10 REPAIRS  
05A12 OTHER EXPENSES  
**Total Cemetery Fund:**

13,500.00  
0.00  
0.00  
0.00  
2,000.00  
1,000.00  
1,000.00  
**17,500.00**

## 10 FIRE DISTRICT FUND

That there be appropriated from the Fire District Fund:

10A01 SALARIES  
10A02 EMPLOYER'S RETIREMENT CONTRIBUTION  
10A03 WORKERS' COMPENSATION  
10A04 ASSESSMENTS & CONTRIBUTIONS  
10A06 NEW BUILDINGS & EQUIPMENT  
10A07 UTILITIES  
10A08 TOOLS AND EQUIPMENT  
10A09 SUPPLIES  
10A10 REPAIRS  
10A14 INSURANCE  
10A15 OTHER EXPENSES  
**Total Fire District Fund:**

1,980,000.00  
422,000.00  
5,000.00  
1,000.00  
0.00  
30,000.00  
240,000.00  
45,000.00  
80,000.00  
415,000.00  
250,000.00  
**3,468,000.00**

## 11 ROAD DISTRICT FUND

That there be appropriated from the Road District Fund:

**11-A Miscellaneous**  
11A04 TOOLS AND EQUIPMENT  
11A05 SUPPLIES  
11A06 REPAIRS  
11A07 MAINTENANCE OF EQUIPMENT  
11A08 BUILDINGS AND ADDITIONS  
11A12 OTHER EXPENSES  
**11-B Maintenance**  
11B01 SALARIES  
11B02 MATERIAL

125,000.00  
12,000.00  
25,000.00  
  
75,000.00  
  
120,000.00  
100,000.00

11B03 CONTRACTS  
11B04 OTHER EXPENSES  
Total Road District Fund:

750,000.00  
150,000.00  
1,357,000.00

### 23 PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND

That there be appropriated from the Permissive Motor Vehicle License Tax Fund:

23A04 TOOLS AND EQUIPMENT  
23A05 SUPPLIES AND MATERIALS  
23A06 PURCHASED SERVICES  
23A07 OTHER EXPENSES

20,000.00  
25,000.00  
0.00  
10,000.00  
55,000.00

Total Permissive MVL Tax Fund: 55,000.00

### GRAND TOTAL OF ALL FUNDS:

11,064,000.00

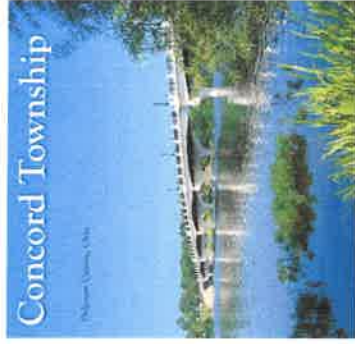
Mr. Garrett seconded the Resolution, and the roll being called upon its adoption, the vote resulted as follows:

Mr/s. <u>Johnson</u>	<u>Yes</u>
Mr/s. <u>Garrett</u>	<u>Yes</u>
Mr/s. <u>Haney</u>	<u>Yes</u>
Adopted <u>Jan. 3, 2020</u>	<u>Jill M. Davis</u> Fiscal Officer

The STATE OF OHIO, DELAWARE COUNTY, ss:

I, Jill M. Davis, Fiscal Officer of the Board of Trustees of Concord Township, Delaware County, Ohio, and in whose custody the Files, Journals and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with said Board, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

WITNESS my signature, this 3<sup>rd</sup> day of January, 2020.  
Jill M. Davis  
Fiscal Officer



## CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

**Trustees:**  
Jason Haney  
Joe Garrett  
Bart Johnson

**Fiscal Officer:**  
Jill M. Davis

### OLLER CEMETERY FEES

Plots:

\$600.00 per grave site residents/property owners  
\$1,200.00 per grave site non-residents/next-of-kin

Opening and Closing:

\$500.00 Monday-Friday  
\$700.00 Weekends/Holidays

Interment of Ashes:

\$200.00 Monday-Friday  
\$350.00 Weekends/Holidays

Monument Footers:

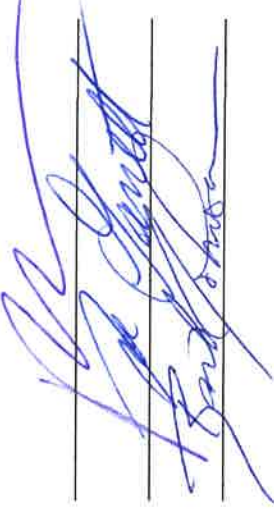
\$ 0.60 per square inch

Other Fees:

\$ 50.00 to change lot deeds or maps

Approved the 3<sup>rd</sup> day of January, 2020

Board of Trustees



**6385 Home Road, Delaware, OH 43015**

**Phone: 740-881-5338 Fax: 740-881-5428 Email: [jdavis@concordtwp.org](mailto:jdavis@concordtwp.org)**

# CONCORD TOWNSHIP ZONING FEE SCHEDULE

ZONING INSPECTOR, RIC IRVINE 740-881-5338 rivine@concordtwp.org

Effective February 28, 2018

## APPLICATIONS

Rezoning, except PRD	\$600.00 plus \$150.00 per acre thereafter (\$2500 minimum fee)
Rezoning, for PRD	\$600.00 plus \$150.00 per acre thereafter (\$5000 minimum fee)
Major Modification of PRD	\$600.00 plus \$150.00 per acre of original PRD (\$5000 minimum)
Conditional use	\$600.00
Variance / Appeals	\$600.00
Change of Zoning Use Permit	\$ 50.00
Administrative Review	\$400.00 covers one meeting per board

- Applicant or representative must be present at hearing.
- Additional Charge for court reporter may be charged to the applicant where required by the Boards.
- For purposes of clarification, "BOARD" refers to Zoning Commission or Zoning Appeals Board.
- If an Applicant does not submit proper documents as specified, the Board may turn down the Application.
- If the Board cannot reach a decision and a continuance is requested by the Board, there are not additional fees charged to the Applicant.

## RESIDENTIAL

Single Family	\$300.00
Multi Family, per unit	\$300.00

## ACCESSORY STRUCTURES

\$ 50.00

## ADDITIONS

To Garage or Residence	\$100.00
Decks (no roof)	\$ 75.00
Swimming pools (private)	\$100.00
Structural change to building	\$100.00
Certificate of Compliance	included in initial fee
Mobile Home (temporary/farm labor)	\$200.00 each 6 months

## APPROVAL OF PLATS AND SUBDIVISIONS

Approval \$250.00 plus \$100.00 per lot over one

## COMMERCIAL / INDUSTRIAL

New Construction	\$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Additions and/or Alterations	\$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Certificate of Compliance	included in initial fee

## SIGNS (when zoning certificate required)

Permanent	\$300.00
Temporary	\$225.00 up to 18 months

## CELLULAR TOWER / ANTENNAE

\$500.00

## MISCELLANEOUS

Borrow Pits	\$500.00
Returned Check Fee	\$ 50.00
Zoning Resolution Book	\$ 75.00
Comprehensive Plan Book	\$ 25.00
Copies, per page	\$ 0.25
Both Books on CD	\$ 20.00

Any resident with an approved Zoning Certificate on file and there was a house built with incorrect setbacks, as indicated on the Zoning Certificate, the owner will be required to apply for a Variance through the Zoning Inspector and the Board of Zoning Appeals with all fees waived under the following conditions:

1. No Variance applied for which was necessary
2. Not on File (no records available)
3. Variance (setback) is challenged

*RIC IRVINE*